## **VACANCY**

### Database Administrator



We are looking for a dedicated and experienced Database Administrator to strengthen our team.

#### Summary:

The Database Administrator Associate is responsible for delegated tasks pertaining to the performance, integrity, and security of the TBA information systems' databases. The database associate provides technical expertise in the design, implementation, and maintenance of database management systems that support TBA business applications. Additional responsibilities include reporting, data input and output, technology management and support.

#### Responsibilities:

- Designs and documents database architecture.
- Analyzes and sustains capacity and performance requirements.
- Oversees backup, clustering, mirroring, replication and failover, automate queries and batch jobs.
- Performs maintenance operations daily, weekly and monthly on Oracle and SQL servers and databases, and information systems for the purpose of ensuring efficient program operations.
- Performs database backups and restorations and recovers corrupted databases.
- Develops, manages and tests database and information system backup and recovery plans.
- Prepares and distributes reports, including but not limited to weekly and monthly status reports to the Head of IT.
- Attends seminars, conferences, in-service training and staff meetings as required.
- Other related duties, as assigned.

#### Requirements:

- Bachelor's degree in information technology, or a related field.
- 1+ years' experience as a Database Administrator or in a similar role.
- Experience in Oracle Enterprise version 12c and above
- Experience in Microsoft SQL Server 2008+.
- Proficiency in Microsoft Windows and Microsoft Office applications with an emphasis on database and spreadsheet applications.
- Intermediate knowledge in hardware and networking.
- Experience managing databases. Proficiency in database administration, management, data imports and exports, and developing reports.
- Ability to provide excellent customer service and public relations outreach.
- Proven ability to effectively manage multiple priorities and meet deadlines.
- Ability to adapt to varied roles and job responsibilities and problem-solving skills.
- Demonstrated ability using a life cycle management process for implementation of changes in technology.

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- Demonstrated ability to excel both independently and as a team member in a lively, collaborative environment.
- Excellent written and verbal communications skills with a demonstrated ability to make difficult concepts easy to understand.
- Understanding of Linux commands
- Knowledge on the automation of batch processing

Are you a database expert with a passion for technology? Join us and help us maximize the potential of our databases.

Send your resume and cover letter to <u>recruitment@trustbankamanah.com</u>

We look forward to receiving your application and hope to meet you soon. For more information about the organization, visit our website <a href="https://www.trustbankamanah.com">www.trustbankamanah.com</a> or our Facebook page Trustbank Amanah